



## **Library Card for Residents Policy**

### **Policy Statement**

All residents of Fairview may be issued a library card, with proper identification. Library cards will expire every three years, at which point the card may be renewed upon verification that the holder is still a Fairview resident.

### **Regulations**

1. Residents who wish to obtain a library card will need to provide proof of residency.
2. Proof of residency shall be at least one of the following items: driver's license with a Fairview address or a utility bill, lease, deed or a tax bill accompanied with a photo ID. The library does not accept Post Office box numbers.
3. For children under the age of 18, a parent or guardian must present identification.
4. Patrons are required to provide their name, address and phone number.
5. Residents who have lost their library card must present identification and pay a \$3 replacement fee for a new card.

*Revised and Adopted by the Fairview Library Board of Trustees at their regular meeting on January 24, 2022.*