



Fairview Free Public Library Homework Alert Form

Dear Educators:

Please help us, help your students! Use this homework alert form to notify us when your students may be using the public library for research projects and other assignments. To ensure we have enough resources for your students, please submit the form at least four weeks before the assignment is given and we'll do the rest.

SUBMIT THE FORM

To submit your homework alert form, you may fax, email or drop off the form at least 4 weeks prior to the assignment is given. A librarian will contact you to discuss the details of the assignment and to confirm your request.

LOCATION & HOURS

Fairview Free Public Library
213 Anderson Avenue
(South bound side of Anderson Avenue between Kamena and Walker Streets)
Email: glitza.gutierrez@fairview.bccls.org
Fax: (201) 943-5289

Library Hours*

Mon-Thu: 10AM - 8PM

Fri – Sat: 10AM - 5PM

*Please check the calendar for holidays or events that may impact this schedule.

ASSIGNMENT DESCRIPTION

Teacher Name: _____

Email address: _____

School / Organization: _____

School Phone: _____

Date Materials Needed: _____

Best time to call: _____

(Over)

Grade: _____

Name of Assignment: _____

Type of Sources Required

- Books
- Encyclopedias
- Magazines
- Websites
- Library Online Research Databases
- Other

ADDITIONAL INFORMATION

FREQUENCY

Is this an annual assignment?

- Yes
- No